



Account #: _____

City of Kingman Kansas
PO Box 168
Kingman, KS 67068
(620)532-3111

AUTHORIZATION FOR CREDIT/DEBIT CARD UTILITY BILL PAYMENTS

I hereby authorize the City of Kingman, Kansas, hereinafter called CITY, to initiate debits/charges on my credit/debit card listed below in the amount of my monthly utility bill with the CITY. I understand that these charges will normally occur on or about the 10th day of each month, or the first day thereafter should the 10th day of the month fall on a holiday or weekend. I also authorize the CITY to initiate credits and adjustments to my account for any errors that may occur in the handling of this authorization. I understand that I am responsible for verifying that the credit/debit card payment was properly made and that it was for the correct amount.

This authorization shall remain in full force and effect until the CITY has received a signed, written notification from me that includes my account number to terminate the authorization to afford the CITY a reasonable opportunity to act upon the revocation.

Customer Name: _____

Phone Number: _____ Email: _____

Service Address: _____

Signature

Date

Printed Name

By signing this authorization, I verify that I am a legal owner of this account and understand how credit/debit card payments will be handled to pay my monthly utility bills.

Credit/Debit Card Information:

Name on Card: _____

Card Billing Address: Street/P.O. Box: _____

City: _____ State: _____ Zip: _____

Card Number: _____ - _____ - _____ Expiration date: _____

The City of Kingman offers the option to store a card on file, for utility billing purposes. This form will serve as authorization to charge the card you place securely on file with us for the purpose of paying monthly utility charges. Credit and debit card information is stored securely, following PCI compliance guidelines.

If not signing this agreement in the presence of a city employee, please send a copy of the front of the credit card displaying the credit card number. You will then need to call the city to verify the CVV number on the back of the card.