

Kingman, Kansas  
April 9, 2020

**CALL TO ORDER:** Mayor Hacker called the meeting to order on Thursday, April 9, 2020 at 7:00 p.m. Commissioners Harrel, McFarland and Wollen were present. Also present were Manager Graffman, Attorney Smith via ZOOM, Chief Lux and Clerk Conrardy. Commissioner Arensdorf was absent.

Mayor Hacker opened the meeting with prayer and The Pledge of Allegiance.

**AGENDA:** Motion made by Hacker, seconded by Harrel approve the agenda for April 9, 2020 meeting. Motion declared carried by unanimous vote.

Kingman County Health Nurse Mary Schwartz, Kingman County Emergency Manager Richard Schott and Kingman County Sheriff Randy Hill each gave an update on the COVID-19 and the new orders that have come down. There are no confirmed cases in Kingman County to date.

**MINUTES:** Motion made by Wollen, seconded by McFarland approve the March 26, 2020 minutes. Motion declared carried by unanimous vote.

**BILLS PAYABLE:** Motion made by Harrel, seconded by Wollen approve the bills payable in the amount of \$234,360.07. Motion declared carried by unanimous vote.

**NOTICES AND COMMUNICATIONS:** Heartland Youth Rodeo sent a Thank You for our participation in their rodeo.

**MUNICIPAL COURT:** Resolution 2020-6

Motion made by McFarland, seconded by Wollen adopt Resolution 2020-6 to close the Kingman Municipal Court to the public until further notice. Motion declared carried by unanimous vote.

**BUDGET DISCUSSION:** Manager Graffman talked about some of the projects that were budgeted for 2020 such as KDOT Project, FAA Runway Project, CCLIP to east city limits, Street Sealing, Fire Station remodel, Broadway Park project, opening swimming pool. Convention & Tourism grants, 2 electric trucks that are on order, sales tax revenue, utility collections, Great Lakes production, Delinquent Notices up, General Fund cash carry is in excess of \$500,000, payment of property taxes and Airport fuel sales are down. Manager Graffman recommended to stop the Convention & Tourism grants, and the Residential Improvement program, postpone Broadway Park if the grant does not come through and put a hold on the Fire Station remodel for now.

Motion made by Wollen, seconded by McFarland suspend Convention & Tourism grants. Motion declared carried by unanimous vote.

Motion made by McFarland, seconded by Wollen suspend the Residential Improvement Program. Motion declared carried by unanimous vote.

Motion made by Harrel, seconded by McFarland postpone Broadway Park if we do not receive the grant. Motion declared carried by unanimous vote.

Motion made by McFarland, seconded by Wollen postpone the Fire Station remodel. Motion declared carried by unanimous vote.


**EXEMPT EMPLOYEES:** Motion made by Harrel, seconded by McFarland approve the Exempt Employee Policy. Motion declared carried by unanimous vote.

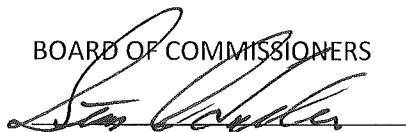
**ENGINE #6 DISCUSSION:** Motion made by Harrel, seconded by McFarland allow the Engine #6 Rebuild to continue with a crew coming in from Ohio next week. Motion declared carried by unanimous vote.

**ADMINISTRATIVE REPORT:** An EMT was hired. Hooray Ranch has cooked ribs for First Responders, Fabpro is giving away groceries on Friday's for out of work residents. EMS participated in the Jayne Funeral. Staff has been doing an outstanding job. Police Department has temporarily moved to the Koch Building. EMS has been busy. Leslie Schrag is doing Emergency procurement and FEMA Data logs. EMS is working with Amazon on COVID products. Found an outlet for hand made masks. Doing daily conference calls and webinars. Been on with the League with their conference calls. Transportation bus is working with porch angles which KDOT has granted permission during this time. Remote access has been set up. More people have set up ACH for their bill pay. Drop box has been utilized at City Hall as well as online payments.

**COMMISSION COMMENTS:** The commission are concerned with the shut off list and the prolonged outcome. Thanked Manager Graffman and city employees for everything they have had to change to handle COVID 19. Tie Line needing more poles to help with the galloping lines. The parks need to be discussed more at the next meeting.

There being no further business upon motion of McFarland, seconded by Harrel meeting adjourned at 8:44 p.m. Motion declared carried by unanimous vote.

  
Cindy Conrardy, City Clerk

BOARD OF COMMISSIONERS  
  
Stan Hacker, Mayor