

Kingman, Kansas  
December 22, 2022

**CALL TO ORDER:** Mayor Harrel called the meeting to order on Thursday, December 22, 2022, at 7:00 p.m. at the City of Kingman meeting room. The meeting was also available via ZOOM. Commissioner Wollen, McFarland, and Wallace were present. Also present were Manager Graffman, Attorney Smith, Chief Lux and Clerk Conrardy. Commissioner Hacker was absent.

Commissioner Wollen opened the meeting with prayer and The Pledge of Allegiance.

**AGENDA:** Motion made by McFarland, seconded by Wallace approve the agenda. Motion declared carried by unanimous vote.

**MINUTES:** Motion made by McFarland, seconded by Wollen approve the minutes of the December 8, 2022, meeting. Motion declared carried by unanimous vote.

**BILLS PAYABLE:** Motion made by Wallace, seconded by McFarland approve the bills payable in the amount of \$791,110.10. Motion declared carried by unanimous vote.

**KUDO'S AWARD:** Commissioner Wollen presented the Kingman High School Football Team the Kudo's Award for December. Their hard work and dedication took them to State this year!

**ECONOMIC DEVELOPMENT:** Leslie updated the Commission on some of the projects she is working on. Talked about a housing assessment, will be getting \$48,000 in SEED Grant and we did not get the MIH award.

**WALKER PARK CONCEPT:** Sarah Dodge and Dakota Fischer from the Park Board went over the plans for Walker Park.

**SCKEDD CONTRACT:** Motion made by Wallace, seconded by McFarland approve the SCKEDD Contract to prepare grant writing services. Motion declared carried by unanimous vote.

Motion made by McFarland, seconded by Wollen approve SCKEDD to administer the grant. Motion declared carried by unanimous vote.

**GREAT LAKES CONTRACT:** Motion made by Wollen, seconded by Wallace approve the Great Lakes Utility Contract. Motion declared carried by unanimous vote.

**422 W WASHINGTON BID DOCUMENT:** Motion made by Wollen, seconded by McFarland approve the 422 W Washington Bid Document. Motion declared carried by unanimous vote.

**COOP SCALE:** The Coop would consider leaving the scale active at the corner of Main and Sherman if someone pays for inspections and the electricity. Manager Graffman will see if he can work something out with the county.

**MAIN STREET:** We need to get the truck traffic off Main Street or do something different on Main. Manager Graffman will start a discussion with KDOT.

**RELEASE OF CLAIM:** Motion made by Wollen, seconded by McFarland sign the release of claim from the damage done at Main & 54 Stop Light. Motion declared carried by unanimous vote.

**CMB:** Motion made by Wallace, seconded by McFarland approve the cereal malt beverage license for Jeri's Kitchen. Motion declared carried by unanimous vote.

Motion made by Wollen, seconded by McFarland approve the cereal malt beverage license for the Polished Coupe following completing section #5. Motion declared carried by unanimous vote.

**UTILITY WRITE-OFF'S:** Motion made by McFarland, seconded by Wollen approve the Utility Write-off's in the amount of \$21,469.49. Motion declared carried by unanimous vote.

**EXECUTIVE SESSION:** Motion made by Wollen, seconded by Wallace recess into executive session with the City Manager, Police Chief, and the City Attorney to discuss matters related to specific employees' employment with the City pursuant to the non-elected personnel exception in K.S.A. 75-4319(b)(1). The open meeting will resume in the city commission chambers in 10 minutes. Motion declared carried by unanimous vote.

Returned to meeting with no action taken.

Motion made by Harrel, seconded by McFarland moving forward with the 5% budgeted for 2023 for all employees, in addition add another 5% for all employees in 2023 and add another 6% for Skilled and Certified employees, i.e., Police, EMS, Journeyman, Linemen, Water & Sewer utilities and the City Manager. Additional monies will come from ARPA Funds. Motion declared carried by unanimous vote.

**ADMINISTRATIVE REPORT:** The power outage was due from the damage that was done by the winds. We are currently generating. Friday we will have a Chili and Chicken and Noodle feed at noon. Manager Graffman will be out of state until mid-week next week.

**COMMISSION COMMENTS:** Explore options for the tie line. Streetlight was fixed. Give Tom & Joyce Frazier a copy of the Walker Park drawing.

There being no further business upon motion of McFarland, seconded by Wallace meeting adjourned at 9:01 p.m. Motion declared carried by unanimous vote.

BOARD OF COMMISSIONERS



Adrian Harrel, Mayor

  
Cindy Conrardy, City Clerk