



City of Kingman
City Commission Minutes
November 9, 2023

CALL TO ORDER: Vice Mayor Wallace called the meeting to order on Thursday, November 9, 2023, at 7:00pm at the City of Kingman meeting room. The meeting was also available via Zoom. Commissioners Wollen, McFarland, and Hacker was present. Mayor Harrel was absent. Also present were Manager Graffman, City Clerk Bieghler, Attorney Smith, Chief Lux, Leslie Schrag, Gregg Thimesch, and Tim Goldston. County Commission Chair Jerry Henning was also present as a guest.

Commissioner Hacker opened the meeting with prayer and the Pledge of Allegiance.

AGENDA: Motion made by Wollen to approve the agenda with added item H. Three Wheelers. Seconded by Hacker. Motion declared carried by unanimous vote.

MINUTES: Motion made by Hacker, seconded by Wollen to approve the minutes. Motion declared carried by unanimous vote.

BILLS PAYABLE: Motion made by Wollen, seconded by Hacker to approve the bills payable in the amount of \$373,597.02. Motion declared carried by unanimous vote.

PUBLIC COMMENT: Susan and Mike Hubble expressed concern about crime in their area and stated that her dog had been attacked and suspected individuals from a specific house. Chief Lux and Attorney Smith provided feedback and education. The City Commission expressed their concern as well.

Economic Development: Director Leslie Schrag spoke about a HEAL Grant application on behalf of a project by Julie Lyon.

Motion made by Wollen, seconded by Hacker to sign off on the HEAL Grant Application Letter of Commitment. Motion declared carried by unanimous vote.

EMS Contract: The Board of County Commissioners submitted a proposed contract for EMS and Rescue services for the year 2024. The City Commission had some discussion with County Commission Chair Henning.

Motion made by Hacker, seconded by McFarland to approve the proposed EMS Contract for the year 2024. Motion is carried by unanimous vote.

Citizens Bank Donation: Motion by Hacker, seconded by Wollen to approve a donation in the amount of \$250 to the Citizens Bank Christmas Fund. Motion is carried by unanimous vote.

Rodeo Grounds Fencing: The Commissioners discussed the chain link fence that surrounds the rodeo grounds and how it has come to impede proper drainage of the area. It is stated that County Commissioner Jack Thimesch has volunteered the County Road and Bridge Department to remove the fencing if the County can keep the material for a project that they are planning. There is further discussion on some sort of barrier between the rodeo area and the carnival for children's safety. County Commissioner suggests that the poles for the fence remain but be cut down shorter and attach the top rail and only remove the chain link. City Commissioners agree to the proposal.

Motion made by Hacker, seconded by Wollen, to allow the County to remove the chain link fence around the grandstand area, cut the post down, and re-install the top railing. Motion is carried by unanimous vote.

Special Meeting: Manager Graffman shared that the city is holding a retirement reception for Cindy Conrardy after 45 years of service on November 30th at 3:30pm and would like commissioners to attend; thus, a special meeting needs to be scheduled.

Motion by Wallace, seconded by Wollen to schedule a special meeting on November 30th at 3:15 at the Kingman Historic Theater. Motion is carried by unanimous vote.

Legacy Lights: Graffman and Thimesch presented a draft copy of the "Legacy Lights Program" that the public may utilize to memorialize loved ones in the park while also improving lighting in the park. Hacker adds that price comparison of lights should be performed.

Motion by Wollen, seconded by Wallace to accept the Legacy Light Program concept pending finalized pricing. Motion is carried by unanimous vote.

Purchase Request - Lube Oil Heater for Power Plant: Tim Goldston presented two bids to purchase a lube oil heater for Engine #9 at the power plant. He stated that repair is needed to fix ongoing problems with the engine. The first bid was from Cooper in the amount of \$32,190.20. The second bid was from Allen Filters for \$77,555.00. Goldston stated that there was a large difference in price due to the Cooper bid being incomplete and not including some of the components needed for complete replacement. Goldston stated that he attempted several times to reach Cooper to get a correct bid, but the company was non-communicative. Goldston also requested a bid from a third company who never supplied a bid and failed to return communications. Goldston stated that the Allen Filter bid is complete and recommended approving the bid.

Motion made by Wollen, seconded by Hacker to approve the purchase from Allen Filter as bid. Motion is carried by unanimous vote.

Three Wheelers: Commissioner Hacker stated that he has received complaints of people riding three wheelers both on roadways and on private property. Chief Lux provided feedback that three wheelers are not allowed to operate in a roadway and are not eligible for a UTV tag. Attorney Smith provided advice to Hacker on what the complainants can do legally. This topic had no action.

Administrative Report: Graffman reported that sales tax is doing well and that the utility policies are updated.

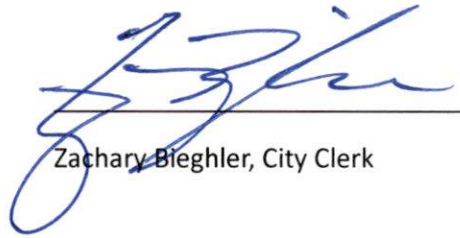
Commission Update: (WOLLEN) appreciates Commissioner Henning attending. He also discussed disappointment in being misrepresented in the Kingman Leader Courier following the previous meeting, but states that concerns were addressed with Bob Morris. He also expressed some concerns about some rusted locks on the electrical hookups at the Expo Center. **(HACKER)** Expressed that he was frustrated with the public comment at the previous commission meeting regarding the city's commitment to the US 54 bypass. He said that he reviewed his notes and found that the city has been involved in planning and supporting the bypass for several years. **(MCFARLAND)** asks if it is known if the closing of McDonald's will affect sales tax. Graffman replied that there is a report that the city clerk can obtain, but Kansas prohibits the information to be shared. **(WALLACE)** shares that social media has brought to light the upkeep of private property lately but would encourage city staff to also keep an eye on commercial property as well.

Adjourn: Motion by Hacker, seconded by Wollen to adjourn the meeting at 8:37pm. Motion is carried by unanimous vote.

BOARD OF COMMISSIONERS



Adrian Harrel, Mayor



Zachary Bieghler, City Clerk