



**City of Kingman  
Request for Proposals**

**Street Sealing**

**Date of Issue: February 5, 2024**

**Proposal Due Date: March 7, 2024, by 10:00 a.m.**

**1. Introduction**

This written Request for Proposal (RFP) states the scope of the City of Kingman’s requirements and specifies the general rules for preparing the proposal. The purpose of this RFP is to define the City’s minimum requirements, solicit proposals, and gain adequate information by which the City may evaluate the services and products offered by respondents. The City of Kingman shall reserve the right to enter an agreement with the firm presenting the proposal that is most advantageous to the City of Kingman.

**2. General Objective**

The objective of the City is to have slurry sealing or chip sealing applied to certain streets in an appropriate, workmanlike, and cost-efficient manner.

**3. Rules of Preparation**

The submitted proposals must follow the rules and the format established within this RFP. Adherence to these rules will ensure a fair and objective analysis of all proposals. Failure to comply with any portion of this request may result in rejection of a proposal.

**4. Inquiries**

The City has prepared this RFP and has designated Greg Graffman as project coordinator. Please direct questions or comments concerning the administrative requirements of this RFP to:

Greg Graffman, City Manager  
(620) 532-3111  
graffman@cityofkingman.com

**5. Submission of Proposals**

Please send one (1) hard copy of the proposal to 324 N. Main, Kingman, Kansas, 67068, and it should be clearly marked “RFP for Kingman Street Project.” Proposals must be submitted no later than 10:00 a.m. March 7, 2024. Proposals received after the above date and time will be considered late and will not be accepted. Any late proposals will be returned unopened to the firm. Responses will be evaluated objectively based on the firm’s responses to the RFP.

The City of Kingman will not pay costs incurred in the proposal preparation, including the costs for printing, demonstration, negotiation process, etc. All costs for the preparation of the proposal shall be borne by the proposing firm.

**6. Notification of Withdrawal of Proposal**

Proposals may be modified or withdrawn by an authorized representative of the firm or by formal written notice prior to the final due date and time specified for proposal submission.

**7. Minimum Specifications/Scope of Services**

Proposals should address all services necessary to complete the project. Services required include, but may not be limited to, the Scope of Services.

**8. Contractual Obligations**

The successful firm will be required to enter an Agreement for Services with the City of Kingman in which the firm will undertake certain obligations. These obligations include, but are not limited to, the following:

*Inclusion of Proposal* – The proposal submitted in response to this RFP will be incorporated as part of the Agreement for Services.

Costs – All costs are to be stated in exact amounts. All costs must be detailed specifically in the proposals. There should be no tentative costs. The cost stated should be the final price expected.

*Selection* – The final award is subject to the approval of the Kingman City Commission.

**9. Right of the City of Kingman to reject proposals.**

The City of Kingman reserves the right to reject any and all proposals or any part of any proposals, to waive minor defects or technicalities, or to solicit new proposals on the same project or on a modified project that may include portions of the originally proposed project as the City of Kingman may deem necessary in its best interest. The City of Kingman also reserves the right to negotiate with any firm concerning all or part of any proposal that is in the best interest of the City.

**10. Evaluations**

The City of Kingman will evaluate each proposal based on:

- Content and services proposed
- Previous background and experience
- Adequacy and completeness of the proposal
- Cost of the proposed services

The intent of City of Kingman is to hire the most qualified firm to meet the needs of the City within the funds budgeted for this project. Any contract is subject to the approval of the Kingman City Commission.

**11. Projected Schedule of Events**

Release of RFP Document	February 5, 2024
Last day to submit proposals	March 7, 2024 – 10:00 a.m.
Request for award to City Commission for approval	March 14, 2024
Completion of Work	No later than October 30, 2024

**12. Proposal Response Format**

In order to facilitate the analysis of responses to this RFP, firms are required to prepare their proposal in accordance with the instructions. Proposals should be prepared as simple as possible and be concentrated on accuracy, completeness, and clarity of content.

**13. Confidentiality of Documents**

All responses to the RFP submitted by firms shall be deemed public documents at the time opened by the City of Kingman. The RFP is intended to be worded in a manner so as not to elicit proprietary information from the firm. If proprietary information is submitted as part of the proposal, such information is to be labeled proprietary and be accompanied with a request that the information is to be returned by the City of Kingman to the submitter. Any proposal that is submitted with a blanket statement or limitation that would prohibit or limit such public inspection shall be considered non-responsive and shall be rejected.

**14. Code Compliance**

All proposals must be in compliance with the codes in the City of Kingman. All work must be compliant with ADA requirements where needed.

**15. Inspections**

Inspections of the streets can be arranged through Bill Ellithorpe, Street and Maintenance Foreman, at [ellithorpe@cityofkingman.com](mailto:ellithorpe@cityofkingman.com).

## 16. Minimum Project Specifications

Services Requested: The City is seeking proposals to seal certain asphalt/milling streets. The two (2) options under consideration are slurry seal and chip seal. Contractors can submit proposals with either or both options included. If both options are included, each should have a clear price listed. The City has also included 3 add alternate streets to be considered. Pricing for each alternate should be provided.

All proposals should include the following components for each option:

### Slurry Seal:

- CSS-1H Asphalt Emulsion: .35 gal per square yard
- Type II Chat: 20 lbs. per square yard
- Portland Cement: 0.30 lbs. per square yard
- Any other component the contractor believes is necessary to properly complete the tasks

### Chip Seal:

- CRS-1HP: .40 gal per square yard
- Rock: per KDOT spec CM-K; 25lbs. of rock per square yard
- Compact with pneumatic roller
- Any other component the contractor believes is necessary to properly complete the tasks

Miscellaneous components that should be included in each proposal, regardless of option:

- Traffic control
- Notification to residents
- Sweep and clean streets after work is completed to remove loose aggregate and debris
- Cover manholes and water valves
- Any other component the contractor believes is necessary to properly complete the tasks

### Street to receive slurry/chip seal:

- West Avenue G from Broadway to Sugar (approx. 3,850 sqyds)
- West Avenue F from Elm to Douglas (approx. 3,325 sqyds)
- North Douglas from Avenue E to Avenue G (approx. 1,785 sqyds)
- North Lincoln from Avenue E to Avenue G (approx. 1,848 sqyds)
- West Sherman from Douglas to Mack (approx. 2,388 sqyds)
- North Douglas from Sherman to Avenue A (approx. 1,022 sqyds)
- North Marquette North of US 54 (approx. 5,396 sqyds)
- North Marquette South of US 54 (approx. 1,717 sqyds)
- Add Alternate 1: West Avenue G from Elm to Broadway (approx. 404 sqyds)
- Add Alternate 2: West Avenue H from Elm to Broadway (approx. 404 sqyds)
- Add Alternate 3: North Coronado from Avenue E to Grant (approx. 4,923 sqyds)