



City of Kingman
City Commission Minutes
June 5, 2024

Attendance:

Present: Mayor Wallace, Commissioners Winsor, Wollen, McFarland, and Harrel. City staff consisted of Manager Graffman, Clerk Bieghler, Attorney Smith, Chief Lux, and EMS Chief Brand.

Call to Order: Mayor Wallace called the meeting to order at 6:02pm

Approval of Agenda: The agenda was reviewed and considered for the Special Meeting.

- Motion made by Harrel, seconded by McFarland to approve the agenda. Motion carried 5-0.

Fire Department Discussion: Manager Graffman requested the approval of a full-time fire chief position and to begin the recruitment process. Mr. Graffman provided rationale citing the WSU Assessment performed last year and discussed that increased funding would likely be assessed to the townships who contract with Kingman Fire for Fire protection to assist in funding. Mr. Graffman also thanked Chief Drosselmeyer for his 40 years of service to the Kingman Fire Department, who is retiring and has agreed to remain chief until a new Chief is hired.

- Motion made by Harrel, seconded by Winsor to approve the Full-Time Fire Chief Position, post the position for 2024 hiring, and to proceed to budget the position in the 2025 budget. Motion carried 5-0.

EMS Wages: Chief Brand provided a presentation on EMS salaries and requested raises to remain competitive with surrounding EMS agencies. Chief Brand reported that the department is currently short-staffed and is at risk of losing two more employees to services who offer higher wages. Chief Brand stated that he believed that the raises could help retain the two employees as well as bring the service within pay ranges of surrounding services.

- Motion made by Harrel, seconded by Wollen to approve the pay raises as proposed for the remainder of 2024 and to proceed with those wages factored with the suggested COLA for the 2025 budget. Motion carried 5-0.

Executive Session: Non-Elected Personnel

- Motion made by Wollen, seconded by Harrel to recess the meeting and enter an executive session with the City Manager, City Attorney, and Police Chief for five minutes to discuss matters related to an employment position with the City pursuant to the non-elected personnel exception in K.S.A. 75-4319(b)(1). Motion Carried 5-0. The meeting recessed at 7:00pm and resumed at 7:05pm.

Executive Session: Security Measures

- Motion made by Harrel, seconded by McFarland to recess the meeting and enter an executive session with the City Manager, City Clerk, City Attorney, and Police Chief for 15-minutes to discuss matters related to security measures for building security and employee safety pursuant to the

security measures exception in K.S.A. 75-4319(b)(12). Motion carried 5-0. The meeting recessed at 7:07pm and resumed at 7:22pm.


Adjourn:

- Motion made by Harrel, seconded by Winsor to adjourn the meeting at 7:22pm. Motion carried 5-0.

BOARD OF COMMISSIONERS



Sean Wallace, Mayor



Zachary Bieghler, City Clerk