



City of Kingman
City Commission Minutes
June 13, 2024

Attendance:

Present: Mayor Wallace, Commissioners Winsor, Wollen, and Harrel. Commissioner McFarland is absent. City staff consisted of Clerk Bieghler, Chief Lux, and Director Schrag.

Call to Order: Mayor Wallace called the meeting to order at 7:00pm with opening prayer lead by Julie Wollen.

Approval of Agenda: The agenda was reviewed and considered.

- Motion made by Harrel, seconded by Winsor to approve the agenda. Motion carried 4-0.

Approval of Minutes (5/23/2024): The minutes were reviewed and considered.

- Motion made by Wollen, seconded by Harrel to approve the minutes with the edit to change the word "performed" regarding the prayer. Motion carried 4-0.

Approval of Minutes (6/5/2024): The minutes were reviewed and considered.

- Motion made by Wollen, seconded by Winsor to approve the minutes as presented. Motion carried 4-0.

Approval of Bills Payable: The bills payable report was reviewed and considered.

- Motion made by Winsor, seconded by Wollen to approve the bills payable in the amount of \$273,953.51. Motion carried 4-0.

Public Comment: Cheyenne Anderson addressed the commission and asked permission to close N Chariton Street between Ave C and Ave B on July 4th between the hours of 7pm and 11pm for their large family gathering. She stated that the city granted permission last year and had signatures from those who lived on the block granting permission.

- Motion made by Harrel, seconded by Wollen to close N Chariton Street between Ave C and Ave B on July 4th between the hours of 7pm and 11pm pending Mrs. Anderson can present approval signatures of those living on the block to the City. Motion carried 4-0.

Economic Development – Energy Efficiency and Conservation Block Grant (EECBG): Director Schrag presented a grant that she would like to apply for, which would upgrade the city's street lighting to LED. The estimated cost savings from such a conversion would be \$19,842 annually. The commission informed Director Schrag to proceed with the grant application submission.

Commissioners also asked about the ongoing EPIC program and asked for an update. Director Schrag informed the commission that the current plan is to place a large artistic rendering of a Cessna aircraft at the new Visitor's Center. Director Schrag has also been working with the City of Cunningham as they too are participating in the EPIC Program, and they will have a smaller but similar artistic rendering of a Cessna placed in their city.

Ordinance 2130 – Sales Tax: AN ORDINANCE LEVYING A ONE PERCENT (1%) RETAILERS' SALES TAX WITHIN THE CITY OF KINGMAN, KANSAS, EFFECTIVE JANUARY 1, 2025, AND EXPIRING DECEMBER 31, 2034, WITH EIGHTY-TWO PERCENT (82%) OF THE REVENUE GENERATED TO BE USED FOR GENERAL FUND PURPOSES AND EIGHTEEN PERCENT (18%) OF THE REVENUE GENERATED TO BE USED FOR ECONOMIC DEVELOPMENT PURPOSES was read and considered.

- Motion made by Harrel, seconded by Winsor to adopt Ordinance 2130 as written. A vote was called with the following results:
 - AYE: Harrel, Winsor, Wallace, and Wollen
 - NAY: None

Motion is declared carried and ordered signed by the mayor, attested by the city clerk, and to be published in the official newspaper.

Chamber of Commerce Update and Request: Ashley Keimig provided an update to the commission and announced that Stormy Thompson is no longer with the Chamber and will be starting the process of recruiting a new director. With the separation, the armory will not be staffed during the day until a replacement is found, but there are no rentals scheduled until September. Mrs. Keimig also said that they would like to review the current contract they have with the City in the fall as they may need to make some adjustments regarding the staffing of the chamber office at the armory.

The Chamber of Commerce is seeking sponsorship for the July 4th fireworks display. Mrs. Keimig said that the cost of the display will be \$5,500 and they have raised \$3,650 from their members thus far with some more funds coming from t-shirt sales on June 28. She said that they will also be asking the County for sponsorship as well.

- Motion made by Harrel, seconded by Wollen to provide a \$1,000 sponsorship to the Chamber for their 2024 July 4th fireworks display. Motion failed 2-2 with Wallace and Winsor voting "Nay".

NRP Interlocal Agreement: The commission reviewed and considered the NRP Agreement with Kingman County. Director Schrag provided some information to the commission regarding the program stating that the agreement was for one year, but the County would like to work throughout the year to find an improved alternative to the program. Director Schrag said that they are currently planning to form a focus group to try to attempt to develop a viable alternative.

- Motion made by Wollen, seconded by Harrel to approve the interlocal agreement with the County for the NRP program. Motion carried 4-0.

Laserfiche: Clerk Bieghler presented the quote for Laserfiche, a record repository software, which was tabled from a previous meeting. Bieghler provided more information, as requested, on the cyber security measures that Laserfiche deploys. John Strickland with Community Development Solutions, the Laserfiche vendor, was present via Zoom and provided information and answered questions from the commission. The primary concern was the safety of City records. After Mr. Strickland explained that data is backed up on two additional servers in separate locations across the united states and talked about the cyber security measures that the company uses, commissioners were satisfied with the security.

- Motion made by Harrel, seconded by Winsor to approve the implementation of Laserfiche in the amount of \$6,600 for the first year. Motion carried 4-0.

Commissioner Comments: [WOLLEN] would like to see the monthly utility billing process used as an opportunity to provide updates and news to city residents, such as in the form of a newsletter. Examples of current issues that could be included in the updates are tree trimming, nuisance lawn mowing, and the costs associated with that service, how to arrange trash services, etc. [WINSOR] has some concerns about some ordinances appearing to be outdated or not followed and provided examples of 1-303 (c) and 1-308-8. She pointed out that trees are still needing trimmed and pointed out that there are trees on city property that also need to be trimmed giving examples of a tree in the island on Starlite Dr, a tree by Diamond 1 at Riverside Park, and trees around the girl scout cabin. She also mentioned the metal pylons that were installed in the park and noted that they were not painted and would like to see a wire installed to close off the north drive. She also mentioned the fence located at Walnut and Annadale that was discussed at a previous commission meeting. Bieghler provided an update and stated that Tom Archer is collaborating with the homeowner to correct the problem. Commission requested that Tom Archer come to the next meeting for further discussion. [HARREL] had no comment. [WALLACE] had no comment.

Adjournment

- Motion made by Harrel, seconded by Winsor to adjourn the meeting at 8:09pm. Motion carried 4-0.

BOARD OF COMMISSIONERS



Merlin McFarland, Vice Mayor



Zachary Bieghler, City Clerk